

Our ref: HRL/AS

2nd March 2010

Dear Parent

Learning Review Evening – Thursday 11th March 2010

I am writing to inform you of the forthcoming Learning Review Evening for Years 11, 12 and 13 on Thursday 11th March 2010. The evening will take place from 4.00 pm until 6.30 pm and is a final opportunity, during this academic year, for you to meet with your child’s mentor to discuss any concerns or queries you might have as we approach the exam season. We would also encourage the students to be present for these appointments.

Please indicate on the return slip below the time slot that would best suit you, your child’s mentor will then confirm with him/her which appointment you have been allocated. We will do our very best to accommodate your choice, but if you can be flexible with times, please do indicate this on the reply slip. Appointments will last for approximately 10 minutes.

Also on the evening, for Year 11 parents only, there will be a revision skills drop-in session run by Mr Piper and Mr Newman. This will be a rotating 10 minute session, with five minutes at the end of each section for questions. The aim is to offer guidance and ideas on preparing and supporting students for revision and exams. These sessions will be in room G01 (a language room at the end of the Technology corridor). Whilst it is only possible to accommodate Year 11 parents at these sessions, written guidance information will be available to collect in the Main Hall for parents of Year 12 and 13 students, should you want it

Please can we take this opportunity to remind you and your son/daughter that the exam season starts earlier than ever this year, with a significant number of exams being completed before the Spring Term holiday. We hope to be able to publish a final exam timetable in a fortnight, but would strongly recommend that holidays are not taken during this week to avoid major disruption to students’ revision and exam success.

We hope to see you on the evening, please contact your child’s mentor if you have any further questions,

Yours sincerely

Mrs H Lanigan
Year Leader, Year 11

Mr A Lanigan
Head of Sixth Form

Learning Review Evening – Thursday 11th March 2010

Pupil’s name Mentor Group

*I/We *am/are *able/unable to attend the above Learning Review Evening. (Delete as applicable)

My preferred timeslot is (please circle time):

Between: 4.00 – 5.00 pm Between: 5.00 – 6.00 pm Between: 6.00 – 6.30 pm

Signed Date
(Parent/Guardian)

PLEASE RETURN TO MENTOR BY MONDAY 8th MARCH 2010 AT THE LATEST

TO BE COMPLETED BY MENTOR:

I confirm your appointment to discuss will be at:

**I look forward to seeing you then: Signed:
(Mentor)**