



Inspiring Learners for their future

EXTENDED SCHOOLS POLICY

UPDATED FEBRUARY 2010

Consultation History

Governors/staff/parents/students	Date
Executive (Leadership Group)	
Teaching and Non-Teaching Staff	
Curriculum Committee	
Full Governing Body	
Next Review of Policy	February 2013

The Ridgeway School & Sixth Form College

Extended Schools Policy

Aim

To meet the needs of children, young people, parents/carers, the local community, the Extended Schools Agenda and the Every Child Matters framework by working in partnership with schools, the LA, local partners and the private and voluntary sector to shape services that take place in and around the cluster schools thus contributing to improve levels of achievement, motivation, aspirations, community cohesion and fitness.

Objectives

1. To continually audit services operating within the Cluster and assess the potential for wider use of school premises
2. To assess gaps in the Core Offer and develop/shape services in line with local need
3. Meaningful and early consultation with pupils, families and local communities backed up by frequent communication
4. To work in partnership to create appropriate sustainable services which integrate with the schools and the communities they serve.
5. Develop communication methods to inform children, families and the local communities of services available
6. Develop extended services in a way that is integral to school improvement.
7. To continually improve the service we provide for children, their families and the local community through continuous monitoring and evaluation.

Intended Outcomes

1. To have a greater knowledge and understanding of services operating within the cluster which would ensure that signposting can take place.
2. To maximise the use of school premises to enable schools to be seen as a 'hub' for services to take place.
3. To shape services around local need and the core offer. This will ensure that there are sufficient affordable and good quality childcare places available, schools are offering a good variety of activities and study support beyond the school day, families are being supported and are equipped with the necessary skills to enable them to be good parents, access to services is easy and quicker and the wider community can access the school site to carry out training and fitness.
4. Giving pupils, families and the community a voice and an opportunity to have a say in the services that they want and need which will help to create and sustain stable, empowered communities.
5. Services are created which are sustainable and can continue long into the future
6. Methods of communication are effective and people know about services available and can access them.
7. School attainment levels rise as does the aspirations of pupils
8. Monitoring and evaluation of this policy will enable continuous review of the way services are delivered and shaped and allow for changes in the way this is carried out which will best meet the needs of the communities served.

Other relevant Policies

There are strong links to other school policies which will have an impact on the delivery of and access to Extended Services: Inclusion, Healthy Schools, Visits, Charging and Remission Policy etc

Roles and Responsibilities

Headteacher

1. Ensures that the Extended Schools Manager is aware of his/her duties and that a clear line of responsibility is established.
2. Is consulted on all Extended Schools provision within the school.
3. To maintain an overview of Extended School developments and a vision for its progress.

Extended Schools Governor

1. Liaise with Extended Schools Manager
2. Report to governing body on progress of Extended Schools development

Extended Schools Manager

1. Takes a lead in core offer development and monitoring.
2. Ensures that all the procedures outlined in the policy are followed.
3. Co-ordinates with subject leaders in developing and extending varied menu of activities
4. Ensures that appropriate risk assessments are completed and appropriate measures are in place.
5. Ensures all staff are aware of Extended Schools core offer and opportunities for development.
6. Develops close links with outside agencies including other schools.
7. Ensures all checks have been carried out and CRB clearance has been given to all persons/organizations on and off site who are delivering services to children.

Monitoring

Governors, Headteacher, Extended Schools Manager and key staff to monitor the progress of extended schools activities identified in relevant school action plans.

Evaluating Impact

1. Evaluated through outcomes on relevant action plans and school improvement plan
2. Pupils are encouraged to comment upon their involvement in extended schools activities.
3. There is an annual report to the Governors Curriculum Committee involving a summary of the types of activities undertaken.