



Remote education provision: Information for parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

The remote curriculum: what is taught to pupils at home

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

- The Ridgeway School will be predominately using Microsoft Onenote platform for the basis of remote learning for all year groups with additional live lessons. These lesson resources will be available if students are **absent for any reason** or as a result of partial/full closure of school as directed by the government or Public Health England.
- KS3 lessons (Years 7,8,9) will be set using a year group notebook for each term with subjects specific work under each tab and pages. Live lessons will take place via Microsoft Teams when all the year group not in school.
- KS4 lessons will be set using class specific notebooks and will include live lessons via Microsoft Teams.
- KS5 lessons will be set using class specific notebooks and will include live lessons via Microsoft Teams.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

- We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, practical subjects such as Physical education and CPA subjects will need to alter their curriculum for remote learning.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Key Stage 3 (Year 7-9)	5hrs a day with lesson work plus mentoring (5-10mins). Live lessons length will vary depending on subject and context within the curriculum.
Key Stage 4 (Year 10/11)	5hrs a day with lesson work plus mentoring (5-10mins). Wider Learning may also be set. Live lessons length will vary depending on subject and context within the curriculum.
Key Stage 5 (Year 12/13)	5hrs a day with lesson work plus mentoring (lesson time dependent upon timetable each day and number of subjects studied). Wider and independent learning may also be set. Live lessons length will vary depending on subject and context within the curriculum.

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Accessing remote education

How will my child access any online remote education you are providing?

- Use of Microsoft Onenote platform for the basis of remote learning for all year groups as part of our VLE (also used when all students in school).
- Use of Microsoft Teams for live lessons.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- We will endeavour to lend desktops, laptops or tablets to pupils. This can be processed via completing the Microsoft Forms link below.
- [Ridgeway School- Request to lend technology device at home](#)
- If pupils have no access to internet the school will lend a wi-fi dongle (if available) or submit an application for Data through BT or other mobile phone providers. This needs to be communicated through completing the forms link or contacting the school.
- If any pupils still cannot access work and therefore require printed materials they are to make contact with their mentor and head of year for processing.
- Pupils can submit work to their teachers if they do not have online access by leaving their books in front reception with a note for which teachers they are for.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

- Use of Microsoft Teams and Onenote platform for the basis of remote learning for all year groups to upload powepoints, documents, and enable feedback.
- Live teaching through Microsoft Teams (online lessons)
- Recorded teaching (e.g. Oak National Academy lessons, video/audio recordings made by teachers)
- Textbooks and reading books pupils have at home
- Commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences

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Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

In this section, please set out briefly:

- Our intention is to provide Remote Schooling
- Our expectations of students and staff continues to be high.
- Students will have daily mentoring and live teaching wherever possible through the Microsoft Teams platform for all students, with the lesson work additionally uploaded onto the OneNote VLE
- The expectations are that students attend all live lessons and complete/submit work when required by members of staff.
- If students are ill and unable to attend live lessons, or complete work, parents are to email absence line absence@ridgewayschool.com so it can be recorded or inform the mentor.
- Parents can support the school by:
 - Encourage their children and take an interest in their studies.
 - Providing where possible a productive working environment for their children, including necessary digital equipment (liaising with the school where appropriate).
 - Assist in providing clear blocks of time for work and breaks.
 - Ensuring strong communication between students, parents and teachers.
 - Reading and responding to correspondence from the school designed to support them.
 - Contacting the school with any feedback or queries

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- Attendance for all live lessons will be recorded via our normal lesson register on Go4schools.
- Attendance at live lessons is monitored every 2 days, those not engaging are contacted by a pastoral team.
- PP pupils and SEN pupils will be allocated a staff member to check in each week and help students engage with their work.
- Staff will set required work to be completed such as regular progress checks.
- Mentors, HOY, and subject staff will be in contact with students and parents via email or telephone should there be any concerns.

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How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Progress checks will continue as per the school calendar for individual feedback to students. These occur every 3-4 weeks but dependent upon how many hours taught so will vary per subject and per year group.
- Use of Microsoft forms and other online platform tools may also be used to provide feedback to students and staff for progress
- Use of the student own pages on the VLE.
- Some feedback given will involve whole class feedback to help learners progress
- For exam groups, more regular individual feedback may be given by teachers in addition to the progress checks.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- Students have allocated support from a key worker, this can be through a phone call or a live Teams lesson.
- Resources are differentiated where required.
- Adjusted curriculum timetables are created in exceptional circumstances but this in communication with the HOY, subject teacher and the SENCO.
- Learning support assistants may join live lessons to be able to support students following the lessons.
- Students who are struggling to engage are invited into school either full time or part time during the week to access specialist support.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

- Microsoft Onenote platform will have all lesson resources uploaded for all students to be able to access.
- Students in Years 10-13 will be able to access where possible the lessons being taught in the classroom through Microsoft Teams.

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