



Dear Parent / Carer,  
Re: Y10 Duke of Edinburgh's Award Scheme, Bronze level

We are pleased to give you the chance of signing up on the Duke of Edinburgh's Award Bronze Level at The Ridgeway School and Sixth Form College.

**To confirm your interest, please could you complete the attached form and give it to Mr Gregory or to Student Reception for the box marked 'Bronze D of E enrolment forms' by break-time on Monday July the 9<sup>th</sup>.**

**There will be an information meeting at school on Monday July 16<sup>th</sup> at 19.00.**

Student commitments for the award are:

- Active participation in completing eDofE
- Attendance at kit sessions after school
- Attendance at training days
- Participation in a practice expedition
- Participation in an assessed expedition
- Completion of skill, volunteering and physical sections of the award

The cost of completing Bronze D of E at Ridgeway is currently £150 which covers all of the above. As the overall price was based on the number of students attending, we must have a steady income of monthly payments as the school is required to make payments at intervals.

If you wish to pay more than the monthly amount you may do so but **please ensure** your final payment is no less than the minimum amount required on ParentPay. If two payments are missed without contact from yourselves, your son/daughter will be removed from the course.

If you are experiencing problems with your pc, login to ParentPay or would like a barcoded letter please contact the finance office.

Should your child withdraw please contact the finance office immediately and they will contact me, the party leader. This notification must be in writing or by email: [finance@ridgewayschool.com](mailto:finance@ridgewayschool.com)

If your child chooses to accept their place as a participant at The Ridgeway School, payment will be due as follows:

Non-refundable deposit of £50	21 <sup>st</sup> September
£50 instalment	21st October
£50 instalment	21st November

**Please be aware your son/daughter will only be added to the final list of participants; if a deposit has been paid by 21st of September and they have completed a DofE statement by that date .**

Please feel free to contact me at the email address should below should you have any questions.

Yours Faithfully,

Eddie Sims  
DofE Manager,  
[simse@ridgewayschool.com](mailto:simse@ridgewayschool.com)

Attachment: DofE Enrolment Form

