

The Ridgeway School & Sixth Form College Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

All students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact Mrs Helen Dixon, Assistant Principal & Head of Sixth Form

Telephone: 01793 846133 Email: dixonh@ridgewayschool.com

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	Terms 1 & 2	Terms 3 & 4	Terms 5 & 6
Year 8			Careers research talk
Year 9		KS4 options evening and exhibition	
Year 10		'Jobfest' exhibition	R6 progression evening Post-16 taster day R6
Year 11	Finding Apprenticeships workshop R6 Open Evening – universities only	Careers Fayre - student visits	
Year 12	Post-18 assembly on Apprenticeships	Careers Fayre - student visits	Progression day and evening
Year 13	Workshops - HE and higher apprenticeship applications	Workshops - higher apprenticeship applications	

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Premises and facilities

The school will endeavour to make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature in the designated Careers section of the library. This resource is available to all students at break and lunchtimes.

Approval and review

Approved: by Governors at Teaching & Learning Committee

Next Review:

Signed: Chair of Governors

Principal