

16th September 2018

Dear Parent,

In keeping with previous years, we will be holding an annual 'Prom' to celebrate the successes of the year for the Year 11 students. Being held, as it is, at the end of the academic year, after the GCSE examinations, it has become a most enjoyable time to say goodbye to friends and staff with time left to relax and enjoy the evening, their pressures having gone.

We would encourage students to regard the 'Prom' as a celebration of their hard work, having given as good an account of themselves as possible during Year 11 and in their GCSE examinations. Success at GCSE can best be achieved by studying well in school and at home and attending the guided programmes of revision that are led by the staff in the time approaching the examinations.

This year The Ridgeway School will be running a Year 11 'Passport to the Prom'. The 'Passport to the Prom' will recognise and reward the achievements and efforts that each Year 11 student continues to make during their time at The Ridgeway School by giving them the opportunity to take part in this special event. I feel it is important at this point to stress that attendance at the Prom is a reward and by no means a right.

We trialled passport to prom over the last 2 cohorts and it was an excellent carrot of motivation for students as they were approaching the final hurdle in May. They liked the opportunity to see the improvements they have made and for some made a huge impact on their behaviour and progress.

The "Passport to the Prom" will run until Friday 17th May 2019, however any poor behaviour during the exam period will mean students cannot attend the Prom.

Each half term your son/ daughter will need to:

- Record any revision sessions they attend and ask the member of staff to sign their card
- Ask their Mentor to record their attendance and punctuality and sign their card each half term.
- Ask their year 11 subject teacher(s) to sign their card when they complete all their coursework for that subject.
- Record any volunteering contributions they have made either in school or in the community.



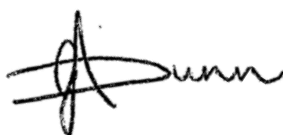
Criteria for admission to the Prom, students must:

- Attend at least 15 revision or support sessions (they can be after school or in the holidays)
- Have an attendance of 92% or have significantly **improved** attendance. Valid medical reasons for poor attendance will be discussed and admission to the prom will be at the discretion of the Principal.
- Have 100% of their coursework completed and handed in to the subject teacher within subject deadlines
- Have at least a good (positive conduct points) or **improved** behaviour record.
- Demonstrate exemplary behaviour during the exam period.
- Have volunteered in some way in the school or in the community. This can be as simple as supporting the school at events, or simply helping out a teacher during the lesson. We are aware that many of our students support the community or play for teams and this is an opportunity for them to share this success in school.

Any fixed term exclusion may ultimately result in the removal of the passport, however this and all decisions regarding admittance to the prom will be at the discretion of the Principal.

Thank you for your continued support and I look forward to working with you over the coming academic year.

Kind regards,



Georgina Allbrook – Dunn

Year 11 Progress Mentor Coordinator

