



Friday 4th January 2019

Dear Parent/ Guardian,

Year 9 Immersion Day/Parents Consultation/Options Evening

I would like to start by wishing you a Happy New Year in what will be a very important year for you and your child. At the end of January, we have three key dates for your diary. I have included information regarding two of these dates below. You will receive information regarding the Year 9 options evening on a separate letter.

Year 9 Careers/Options Immersion Day – Wednesday 23rd January 2019

The first is the Year 9 Careers/Options Immersion Day. Year 9 students will take part in workshops aimed at developing skills when being interviewed and applying for a course or a job. Students will take part in this day in their mentor groups and in school uniform.

Year 9 Parents' Consultation – Thursday 24th January 2019

I would like to invite you to attend our Year 9 Parents Evening on Thursday 24 January 2019.

The school is to use an online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments.

Appointments can be made from Thursday 10th January at 9am, and will close on Thursday 24th January 2019 at 9am, Should you wish to make any changes after this date please contact your child's mentor.

Please visit <https://ridgewayschool.parenteveningsystem.co.uk> to book your appointments.

If you do not have access to the internet, please complete the slip overleaf with the teachers that you wish to see and a suggested time (between 2.00pm and 6:55pm), and your child's mentor will be happy to add these appointments on your behalf. *Where possible we will try to give you the time you have requested but please bear in mind this may not be possible if the slot has already been booked.*

If you find you are unable to book an appointment with a member of staff because they are already fully booked, please contact them by email (addresses can be found on the school's website) to ask for feedback.



For Parents without computer access

Appointments for Year 9 Parents' Evening on Thursday 24th January 2019

Child's name:

Mentor group:

Time available from: to:

Please make the following appointments on my behalf

Name of teacher	Subject

Once complete please return to your child's mentor.

Yours sincerely

Mr M. R. Wakefield

Y9 Progress Mentor Coordinator

